

Return To:
Supervisor of Assessments
110 W Water St, Suite 2
Pontiac, IL 61764

Docket No. _____

**LIVINGSTON COUNTY BOARD OF REVIEW
COMMERCIAL APPEAL FORM**

Property Number: _____

Property Address: _____

Name of Owner: _____ Phone #: _____

Mailing Address: _____

REASON FOR COMPLAINT:

1. The property was assessed twice for year _____.
2. Assessment is (higher/lower) than comparable property.
3. Percentage used to determine assessed value is (higher/lower) than that used in determining assessed value of other property.
4. Property was exempt on January 1, _____.
5. The property was not taxable on January 1, _____.
6. Assessor has not jurisdiction to assess property and the assessment, if any, should be made by _____.

ANY FURTHER FACTS ABOUT THE PROPERTY _____

PICTURE OF PROPERTY:

COMPLAINANT

Dated this _____ Day of _____, _____

Address to which Notice of Hearing should be sent: _____

OATH:
I do solemnly swear that the statement made and the facts set forth-in the forgoing complaint are true and current as I verily believe.

SIGN HERE: _____

Assessment Before BOR: Land _____ Building _____ Total _____

Board of Review Decision: _____

Assessment After BOR: Land _____ Building _____ Total _____

Purchase Date: _____

Purchase Price: _____

Construction Date: _____

Total Cost of Construction: _____

List any improvements/changes, dates, and costs involved since time of purchase: _____

What is your opinion of the current market value? _____

Land Size: _____ (Lot size or Acreage)

Building Size: _____ (Square Footage) # of Floors _____

Current Use of Property: _____

Type of Construction:

_____ Frame _____ Brick _____ Masonry _____ Steel Other _____

Basement: _____ Yes _____ No Describe: _____

If the property is income producing, submit an Income and Expense Statement for the last two years.

To prove market value, you may: (1) Submit an appraisal, (2) Submit comparable sales, (3) If new, submit proof of construction costs.

If you have comparable sales, please list below. Sales should be within one year of the assessment date.

	Date of Sale	Sale Price	Parcel Number	Property Address
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

(You must submit property cards or attach a description of each properties' similarity to the subject property. If possible, photographs of each should be submitted).

If you feel the property is over assessed in relation to others, please list them below:

	Parcel Number	Address	Assessment	
1.	_____	_____	Land _____	Bldg _____
2.	_____	_____	Land _____	Bldg _____
3.	_____	_____	Land _____	Bldg _____